



September 15, 2014

Dear Performer,

Thank you for your interest in the **2015 Northwest Folklife Festival** and for taking the time to fill out the performer application. We suggest you fill out your application entirely online ([www.nwfolklife.org/perform-at-the-festival/](http://www.nwfolklife.org/perform-at-the-festival/)). The Northwest Folklife Festival is the *largest free community arts festival in the United States* because talented performers and volunteers like you donate their time and energy each year.

Before you submit your application, please make sure that you have completed all necessary sections. If your application is not complete, we will not be able to consider you for scheduling. A final application includes:

1. Completed Performer Application
2. Performance Sample (Note: All applicants are required to submit a new sample with the 2015 festival application. Unless you've submitted a hard copy (DVD or CD) in the past 3 years.)
3. Completed Stage Diagram
4. Your signature on the release agreement

Applications must be postmarked or hand-delivered by **Tuesday, December 1, 2014 by 5:00 pm**. Late applications will be considered only on a space-available basis. We do not accept faxed applications.

To learn more about the Festival, visit [www.nwfolklife.org](http://www.nwfolklife.org). For questions specific to the application, feel free to email us or leave us a message on the Performer Hotline. We will get back to you as quickly as we can.

**TO CONTACT US:**

**Performer Hotline: 206-684-4189**

**Email: [programming@nwfolklife.org](mailto:programming@nwfolklife.org)**

Thank you for applying. We look forward to receiving your application!

The Festival Programming Staff

A handwritten signature in black ink, appearing to read "Kemi".

**Postmark deadline is Tuesday, December 1, 2014**

**MAIL ONLY** to ATTN: PROGRAMMING Northwest Folklife, 305 Harrison St., Seattle, WA 98109

**HAND DELIVER ONLY** to 158 Thomas St. #32 (Seattle) by 5:00pm

**EMAIL Stage Plot** to [Programming@nwfolklife.org](mailto:Programming@nwfolklife.org)



## 2015 Northwest Folklife Festival WORKSHOP APPLICATION

**NOTE:** The Northwest Folklife Festival is a regional Festival. Preference is given to performers from within the Pacific Northwest (WA, OR, ID, MT, BC, AK). Our artists/participants are not paid, and we are ever grateful that they volunteer their time and talents.

If you are interested in teaching a **Music, Dance, Storytelling, or Choral** workshop, please fill out this form. If you would like to teach multiple workshops, please **copy and fill out this form for each one**. Workshops are generally 50-80 minutes in length.

Contact Person \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_  
 Daytime phone \_\_\_\_\_ Evening phone \_\_\_\_\_  
 Email \_\_\_\_\_ Website \_\_\_\_\_

**Type of Workshop (Circle ONE):**

**Music**                      **Dance**                      **Storytelling/Spoken Word**                      **Choral**

**Title of Workshop:**

\_\_\_\_\_

**Name of Workshop Facilitator/Instructor:**

\_\_\_\_\_

**SCHEDULING** (Circle all **available** times for your workshop):

**Anytime, Any day?**      Yes

<b>Friday May 22</b>	11:00am-3:00pm	3:00pm-7:00pm
<b>Saturday May 23</b>	11:00am-3:00pm	3:00pm-7:00pm
<b>Sunday May 24</b>	11:00am-3:00pm	3:00pm-7:00pm
<b>Monday May 25</b>	11:00am-3:00pm	3:00pm-7:00pm

**Schedule Conflicts:** Please list other groups you are applying to perform with.

\_\_\_\_\_

\_\_\_\_\_

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(Technical Information Continued...)

5. If there is an audio/visual component to your workshop, please describe what technical assistance you will need. (i.e. power point, projector)

- a. Will you use PowerPoint for your workshop? Yes No
If yes, do you require an audio connection? Yes No
b. Will you be presenting a video? Yes No
If yes, what format: (Circle) DVD Blu-Ray HD CAM MP4 Other

Please Note: Northwest Folklife does not provide laptops to facilitators/instructors

6. Please let us know the following:

Performers (# of) \_\_\_\_\_ Direct Inputs (# of) \_\_\_\_\_
Chairs (# of) \_\_\_\_\_ Instrument Mics (# of) \_\_\_\_\_
Vocal Mics (# of) \_\_\_\_\_

7. What is the minimum space you need for your workshop? \_\_\_\_\_

8. Please list any other issues relating to your workshop:
\_\_\_\_\_
\_\_\_\_\_

9. If we cannot provide you with audio/visual component, are you still willing to present? Yes No

Table with 3 columns: Question, Yes, No. Rows include: Would you like to receive your first confirmation letter via email?, Would you like to receive your final confirmation letter via email?, Would you like more information about volunteering at the Festival?

Will your group require oversized parking, i.e. trailer, bus, cargo van? Yes No

Release Agreement

Read these statements carefully. All applicants MUST sign the agreement to be considered.

I (we) agree to allow Northwest Folklife to photograph, record or videotape any performances that occur in connection with the 2015 Northwest Folklife Festival and to use such material and other materials related to my (our) performance for promotional, marketing, archival, educational and/or fundraising purposes only, for all media in perpetuity. Any contemplated commercial uses shall require the mutual written consent of both parties, and if scheduled, I (we) agree to abide by the labor standards and technical specifications of the stage to which I (we) are assigned. I (we) agree to indemnify and hold Northwest Folklife, the City of Seattle and Seattle Center harmless from any and all losses, claims, attorney's fees and costs, actions, damages, liabilities and expenses arising from my (our) activities at the 2015 Northwest Folklife Festival.

Printed Name \_\_\_\_\_ Group Name \_\_\_\_\_
Signature \_\_\_\_\_ Date \_\_\_\_\_



## IMPORTANT INFORMATION FOR YOUR MC AND ONLINE SCHEDULE

Fill out the sheet below as thoroughly as possible. Some of this bio information will be used by your MC and some will be published to the on-line schedule, so be specific! Remember, this is for a wide audience that may not know anything about your art form.

**Title /Topic of Workshop:** \_\_\_\_\_

**Name of Instructor:** \_\_\_\_\_

1. Is this your first time performing at the Northwest Folklife Festival?

**Yes    No**

If no, what was the first year that you performed at the Festival? \_\_\_\_\_

2. If yes, how did you hear about the Festival? And why did you apply?

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3. Help us pronounce your name correctly by providing a phonetic spelling or pronunciation guide:  
(e.g. Faryar = FAH-re-are)

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4. Where can members of the audience get more information about this topic?

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5. Where can members of the audience get more information about you? Where can we find your CD/DVD/Book? *(Please include online site)*

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*Please note that what you include in your panel description will be published to our website as well as the online schedule. With limited exceptions, Folklife will not be able to edit your description once you have submitted it.*

6. Please provide a brief workshop description (Limit 200 words)

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**2015 Northwest Folklife Festival – STAGE DIAGRAM**

**Name of Performer/Group** \_\_\_\_\_

**Contact Name & Phone #** \_\_\_\_\_

**Draw Your Stage Setup:**

Draw the stage setup for your group using the Symbol Key below. Be sure to include instrument placement as well as microphone, DI, and monitor placement. NOTE: *All mic stands are booms.*

<b>Symbol Key:</b>	<b>V</b> = Vocal mic	<b>M</b> = Monitor	<b>Total Vocal mics =</b>	
	<b>I</b> = Instrument mic	<b>C</b> = Chair	<b>Total Instrument mics =</b>	
	<b>DI</b> = Direct Input	<b>S</b> = Stool	<b>Total DIs =</b>	
	<b>MS</b> = Music Stand	<b>T</b> = Turntables	<b>Total Inputs =</b>	

BACKSTAGE

AUDIENCE (front)

**List the names of your group members and their instruments:**

Performer Name	Instrument	Performer Name	Instrument
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

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